



From Road-mapping to Planning to JIRA and Sprints

Renata McCoy, PhD Project Engineer



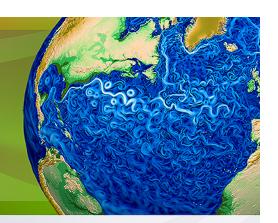
Tutorials

- Roadmaps and Quarterly Plans
- JIRA Agile Navigation Explained
- Working with Sprints
- Editing Issues









Roadmaps and Quarterly Plans



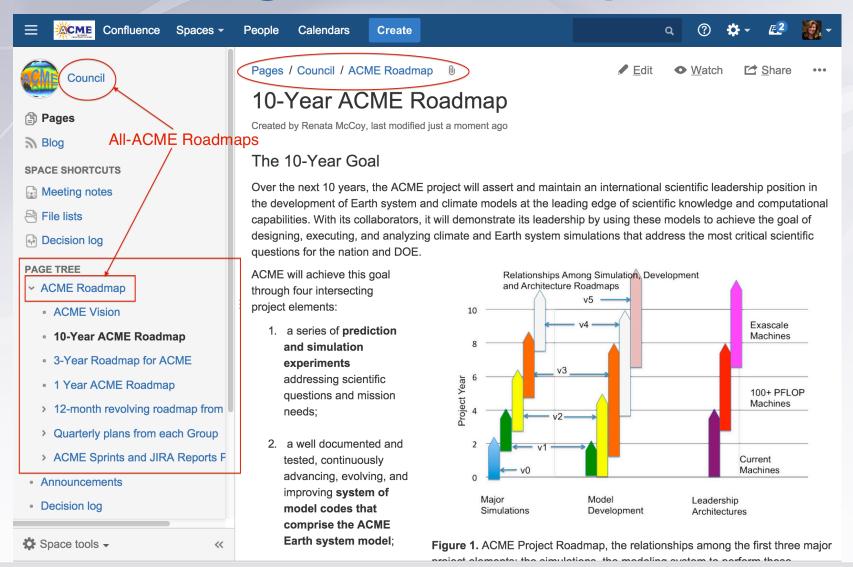
ACME Roadmaps and Quarterly Plans Definitions

- Roadmaps are revolving plans, rebased on regular basis
 - 1-Year is adjusted every 6 months, 3-Year every 1 year, and 10-Year - every 3 years
- (Quarterly) Plans are static plans based on 12-month revolving Roadmaps
- There are All-ACME Roadmaps and Per-Group Roadmaps
- Per-Group Roadmaps should come from All-ACME Roadmaps
- Where to find integrated All-ACME Roadmaps?
 - Council Confluence space
 - Navigate to ACME Roadmap





ACME integrated Roadmaps



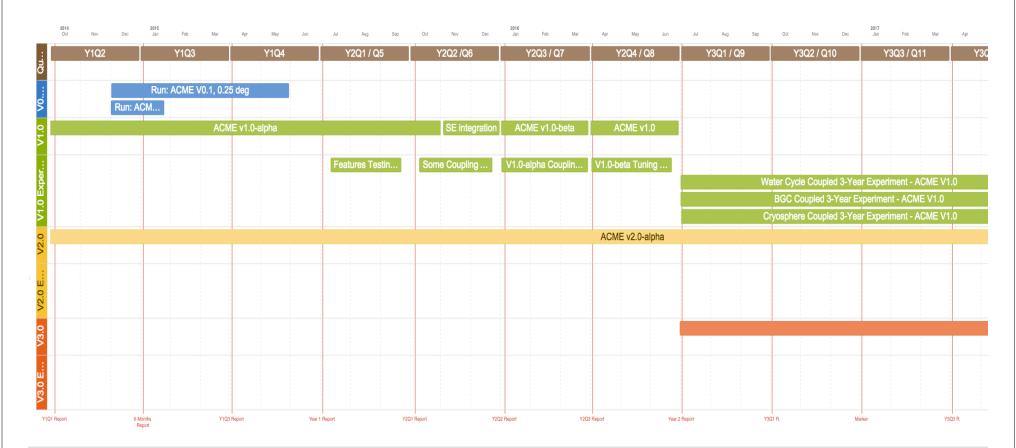




ACME integrated Roadmaps

Pages / Council / ACME Roadmap

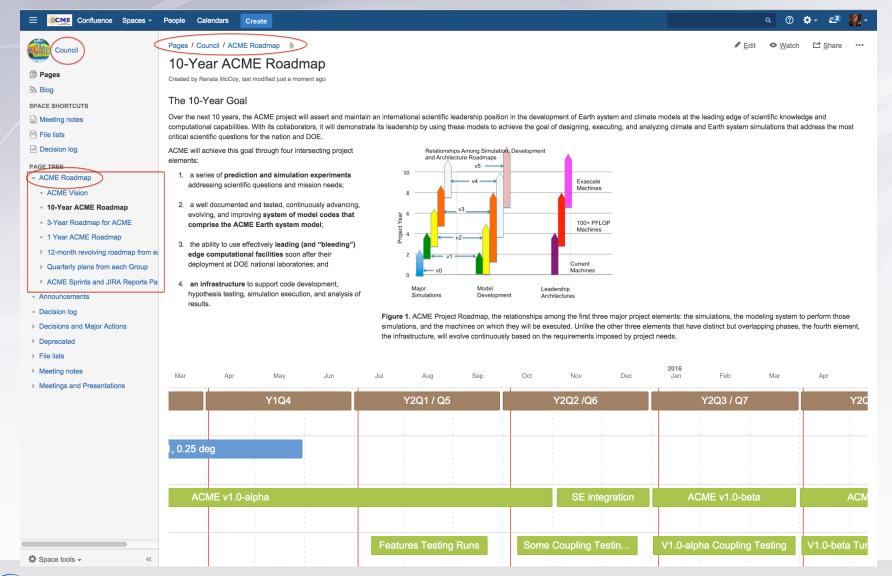
10-Year ACME Roadmap







ACME integrated Roadmaps







Per-Group 12-month Roadmaps

- Per-Group Roadmaps live in each Group's Space
- Should stem from All-ACME same time-frame Roadmap
 - 12-month Group Roadmap comes from 1-year All-ACME Roadmap
- 12-month Roadmap lists big capabilities and large tasks (of the order of a quarter time)
- We developed table format for these tasks so we can integrate all roadmaps across the project





Group's 12-month Roadmap Table

| Atmosphere Group Pages Atmosphere Blog SPACE SHORTCUTS Meeting notes | effort require or Y1Q3-Y2 e Group 12 capability: related tasks (table ID for dependencies) | | | | s (time-ordered t | Depends on | ch major cap Start date (planned) | End date (planned) | 2015 - Current status | Dec 2015 ((| Q3-Q6 ACME version |
|--|--|--|-------------|----------------|--|------------|---|--------------------|-----------------------------|--|---------------------|
| Documentation How-to articles | Update Convection Parameterization | Large | A1 E Cap | P1 Dability | @ Shaocheng Xie (often = JIRA (| Componer | nt) | | | | |
| PAGE TREE 3-Year Road nap - Atmosphere 12-Month Roadmap - Atmosi 6 Months Road Map > Atmosphere Tasks | Epic 1: Test updated CLUBB + MG2 | Correctly implemented code in ACME | A1.1 | Epic in | @ Wuyin Lin (code implementation, CAPT, AMIP) @ Kai Zhang (SCM) @ Yuying Zhang (Metrics/Diag) JIRA | | © 01 Mar 2015 | 31 Dec 2015 | started | Coordinated with RRM A3.4 and Higher resolution simulations A4. | v0.2 |
| Atmosphere Team Members Deep Dive Discussions/Notes File lists Highlights How-to articles JIRA Workflow Notes | Epic 2: Test UNICON | correctly implemented code in ACME | A1.2 | | @ Jin-Ho Yoon (code implementation, AMIP) @ Wuyin Lin (CAPT) @ Kai Zhang (SCM) @ Yuying Zhang (Metrics/Diag) | | © 01 Mar 2015 | 31 Dec 2015 | started | Coordinated with RRM A3.4 and Higher resolution simulations A4. | v0.2 |
| Meeting notes Shared documents Task Pages Testing Page Tropical Variability Diagnostics Y1 Atmosphere Task Plans an | Epic 3: Test G. Zhang's improvements to ZM | Correctly implemented code in ACME | A1.3 | | @ Steve Ghan (code porting) @ Wuyin Lin (code porting, CAPT, AMIP) @ Kai Zhang (SCM) @ Yuying Zhang (Metrics/Diag) | | © 01 Jan 2015 | 31 Dec 2015 | started | Coordinated with RRM A3.4 and Higher resolution simulations A4. | v0.2 |
| ☼ Space tools <i>→</i> ≪ | Epic 4: Test MG2 | Correctly implemented code in ACME | A1.4 | | @Wuyin Lin (code implementation, CAPT, AMIP) | | @ 01 Mar 2015 | 31 Dec 2015 | started | Coordinated with RRM A3.4 and Higher resolution simulations A4. | v0.2 |





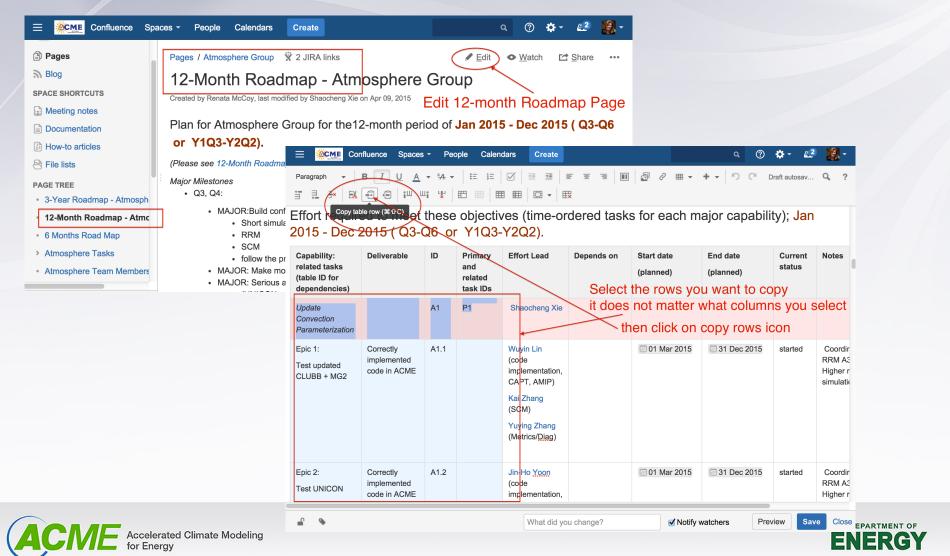
Group's Quarterly Plans

- Quarterly Plan is a refined version of 12-month Roadmap for a quarter effort
- Quarterly Plans are static and next quarter plans are prepared 6 weeks after the start of the current quarter
- Quarterly Plans are not to be rebased or adjusted after creation
- We can add or change tasks in quarterly plan, but this is reflected as a scope creep and an explicit change in plan
- To create quarterly plan,
 - copy and paste the 12-month roadmap table to a new quarterly plan page,
 - delete the tasks that do not fall into this quarter
 - refine all tasks to smaller granularity of 2-weeks efforts
 - create JIRA tasks from all the tasks in the table

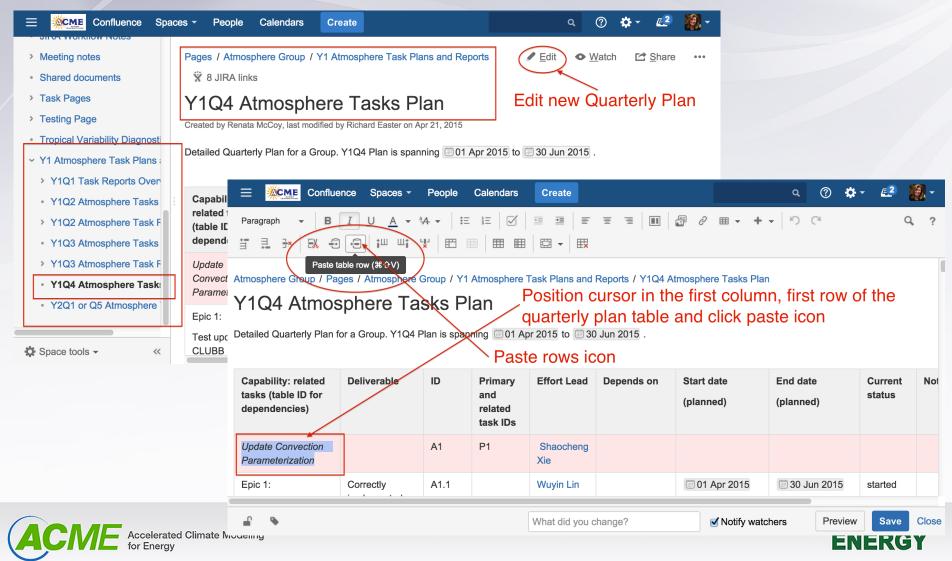


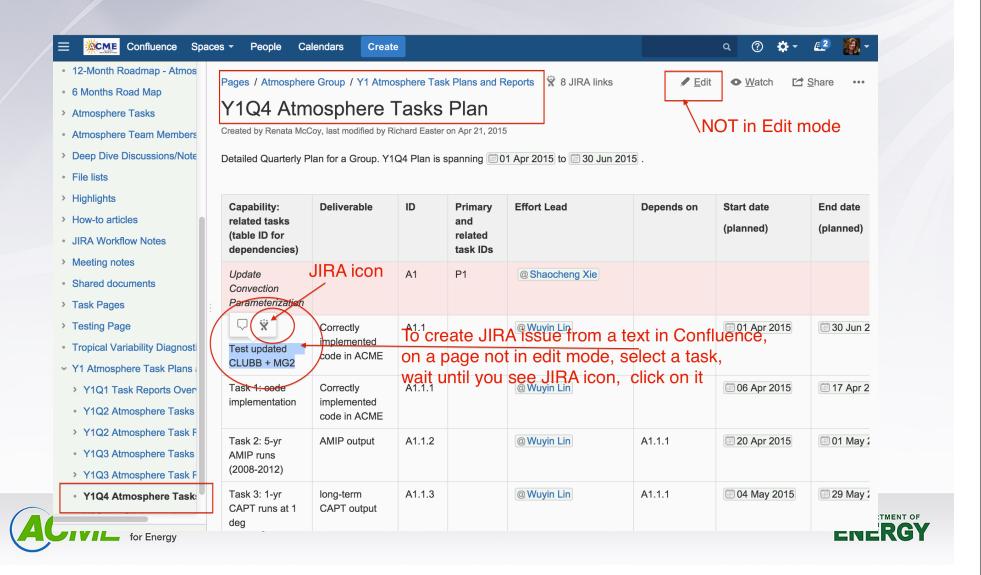


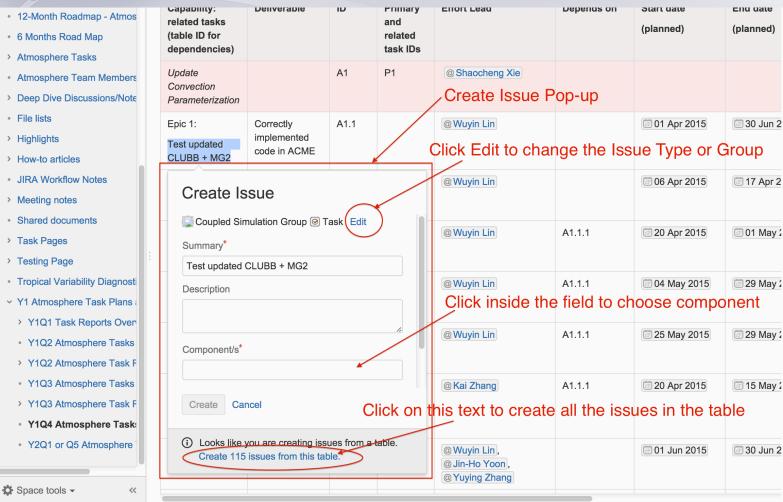
Creating Group's Quarterly Plans Copy 12-month roadmap table



Creating Group's Quarterly Plans Paste rows into quarterly plan table

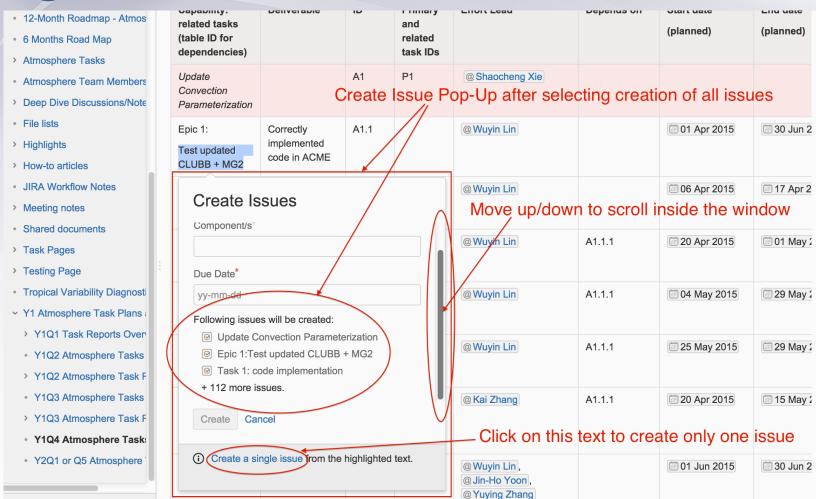














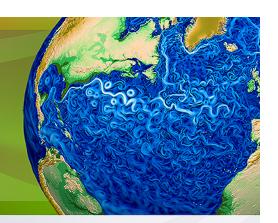


- All issues are created based on the first column
- The issue title/summary will be exactly as in the text in first column
- All issues will have the metadata that you provided while creating issues, i.e. same component and same due date, they will all be of the same type 'task' is that's whatyou chose
- You can use batch conversion to change metadata to the correct one





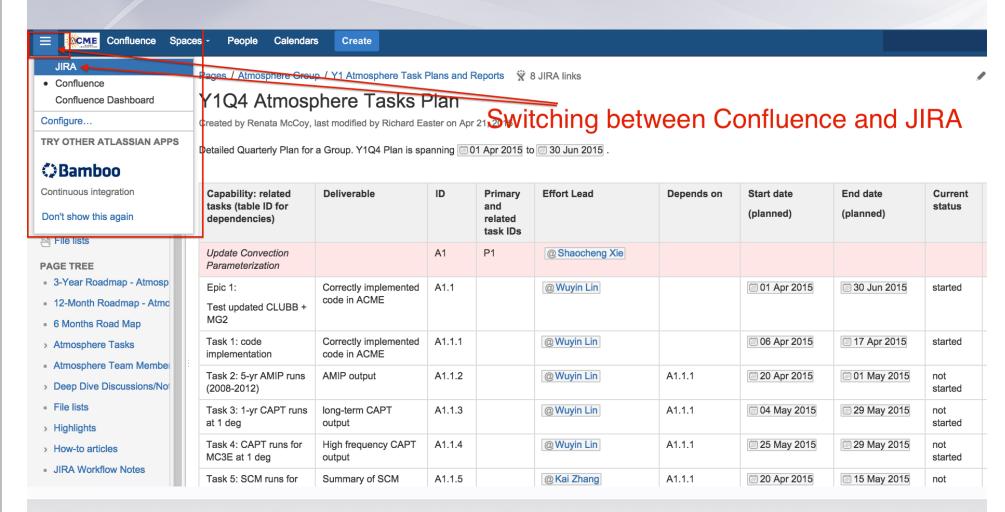




Working in JIRA Agile, Navigation



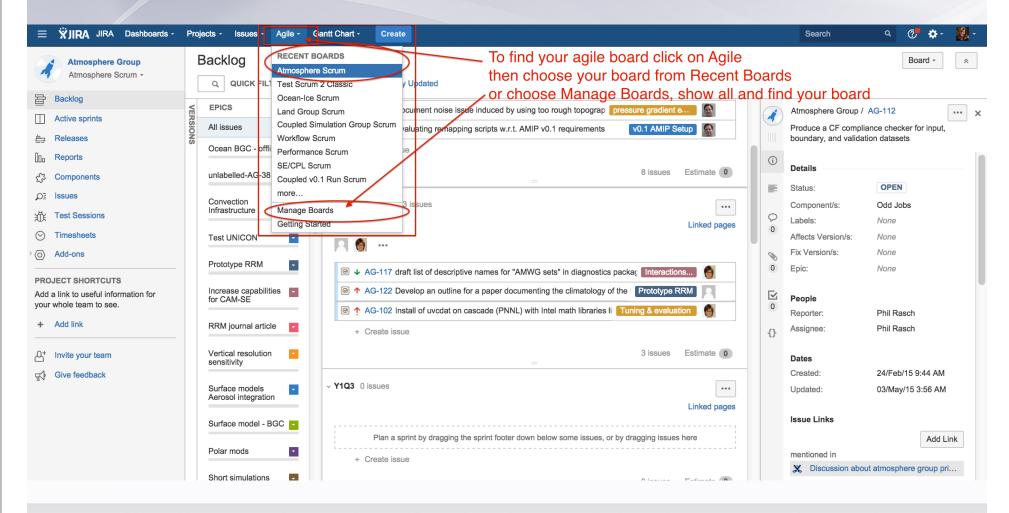
Confluence – JIRA NavigationSwitching Between the Two







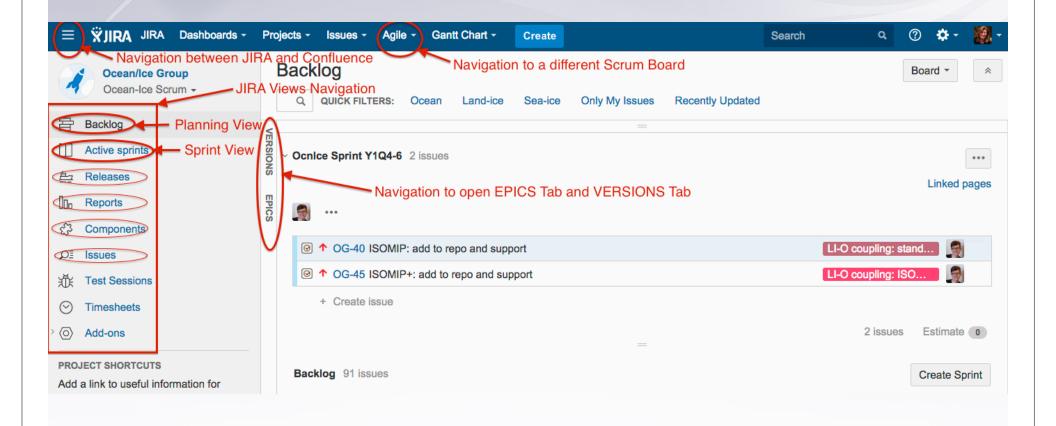
JIRA Agile Development Finding Your Agile Board







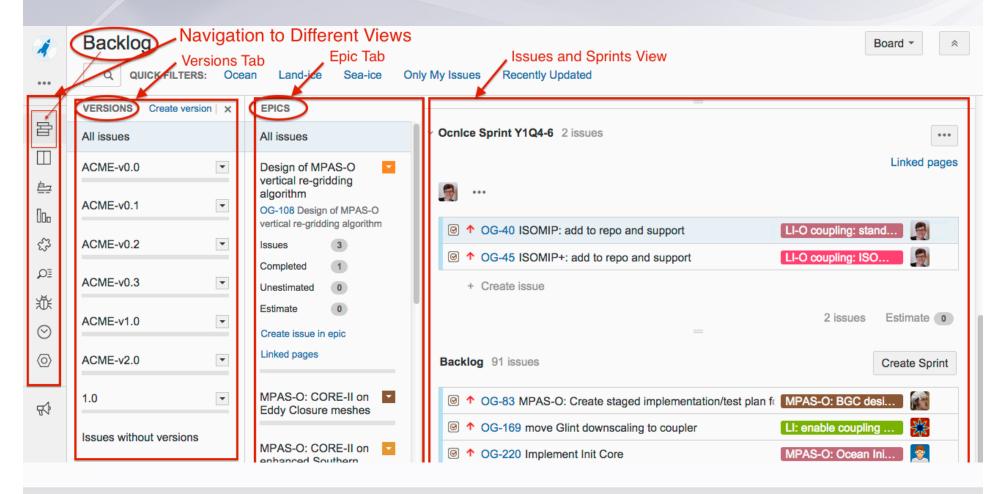
JIRA and Agile Boards Navigation Explanation







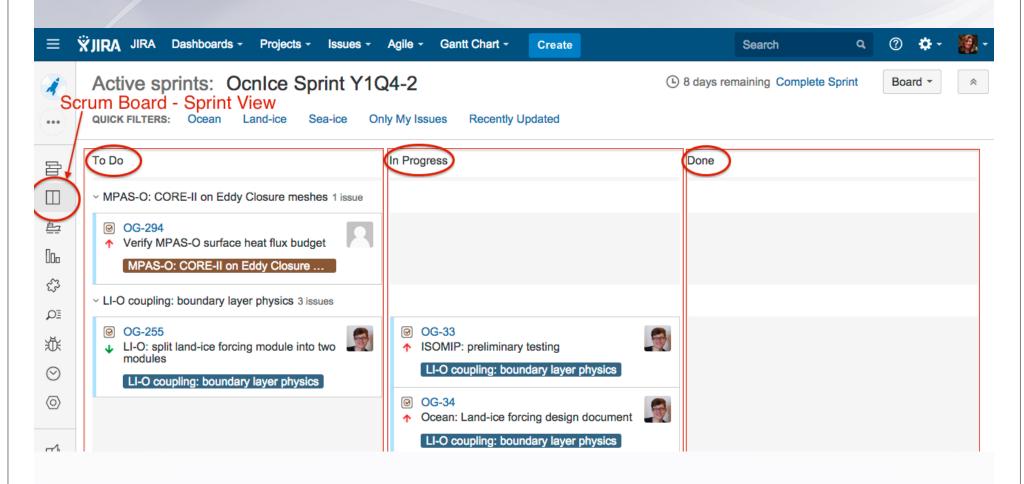
JIRA Agile Development Backlog (Planning) View







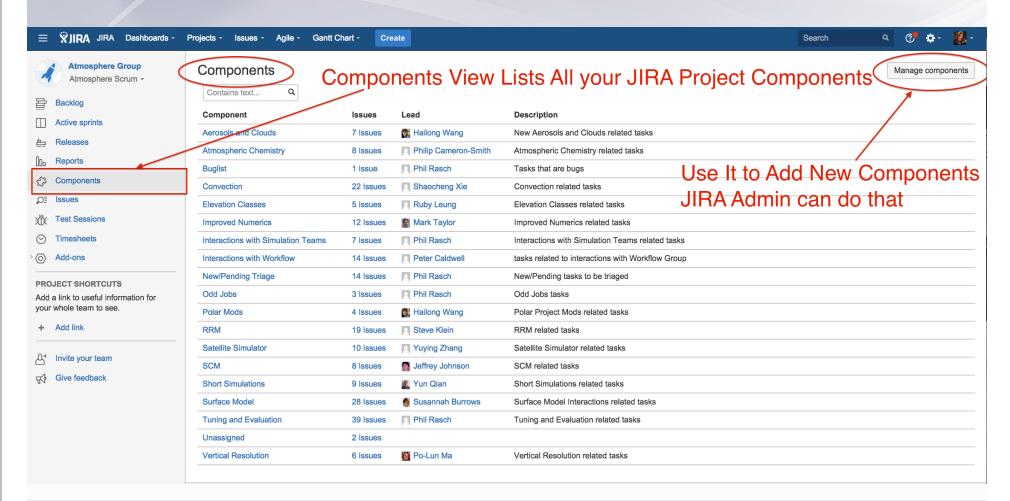
JIRA Agile Development Active Sprint (Working) View







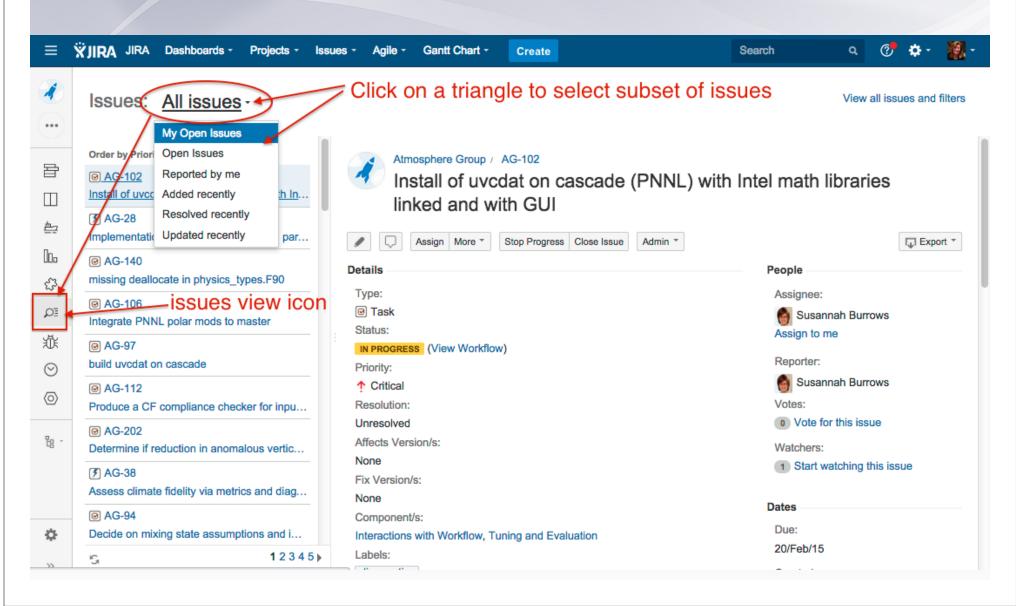
JIRA Agile Development JIRA Components View



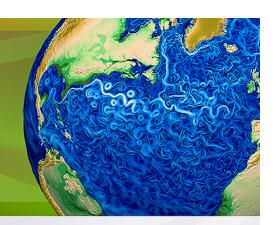




JIRA Agile Development JIRA Issues View



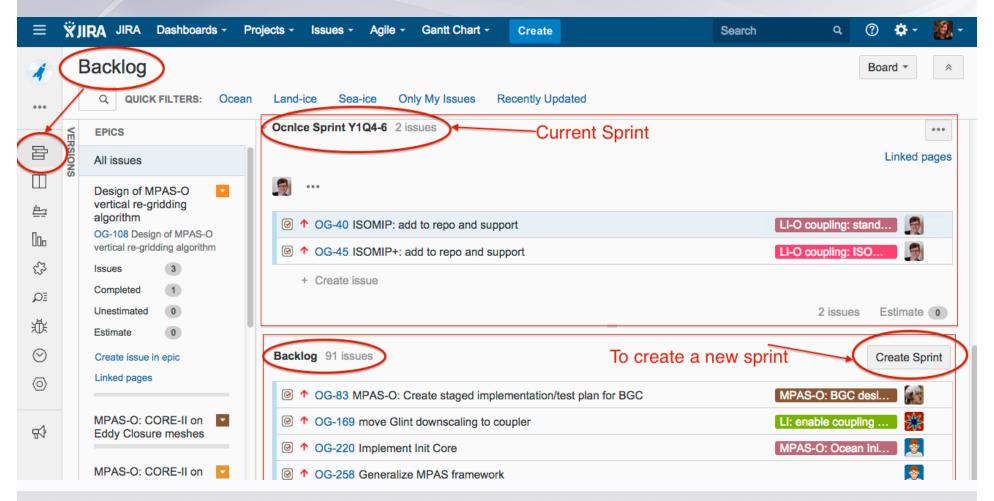




JIRA Agile - Working with Sprints



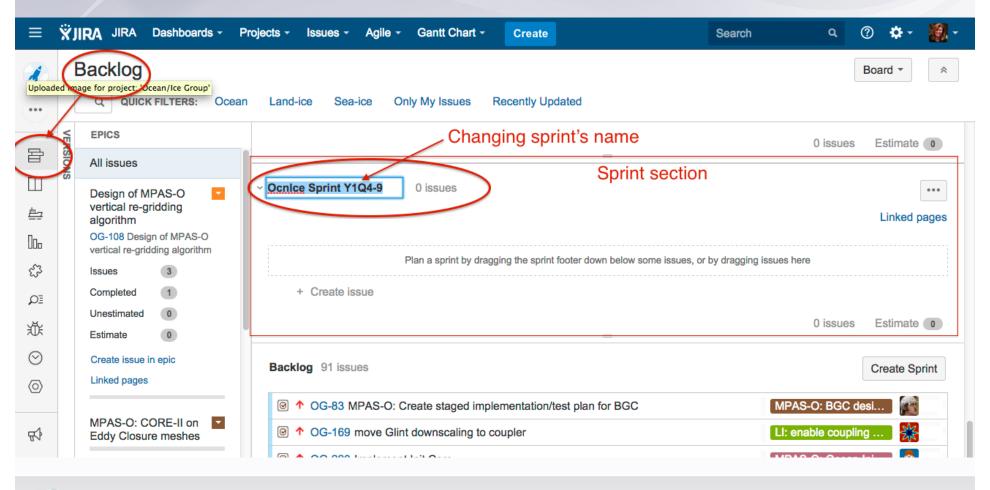
JIRA – Working with Sprints Creating a New Sprint







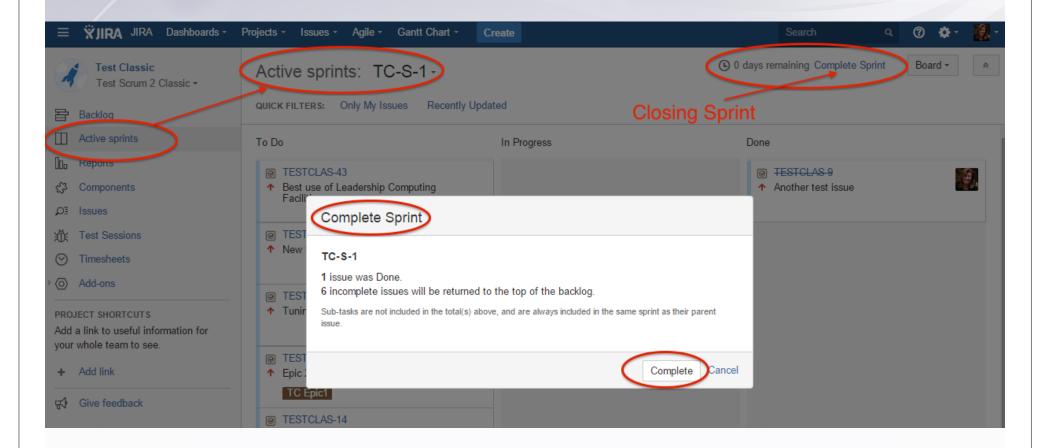
JIRA – Working with Sprints Changing Sprints Name







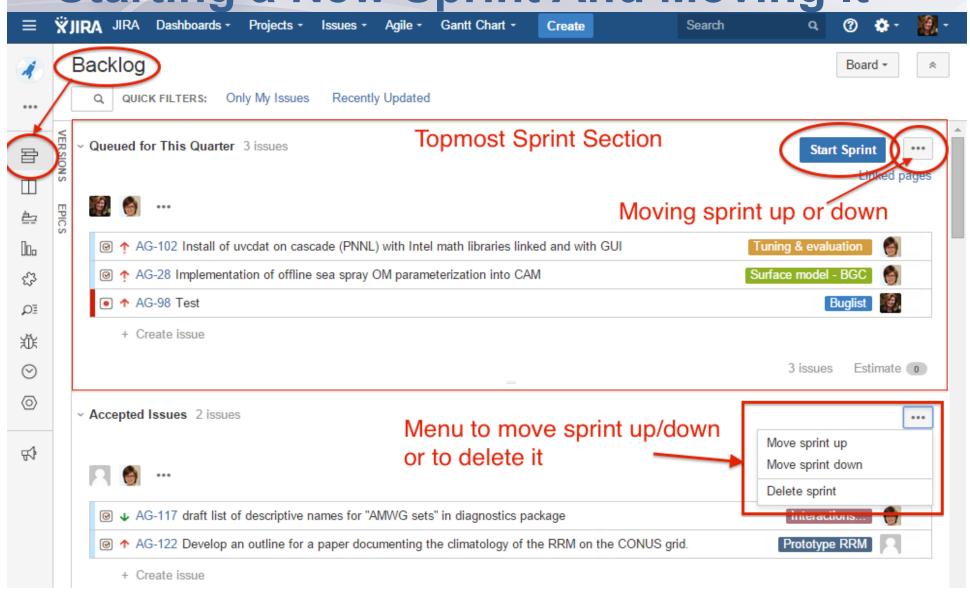
JIRA – Working with Sprints Completing (Closing) a Sprint



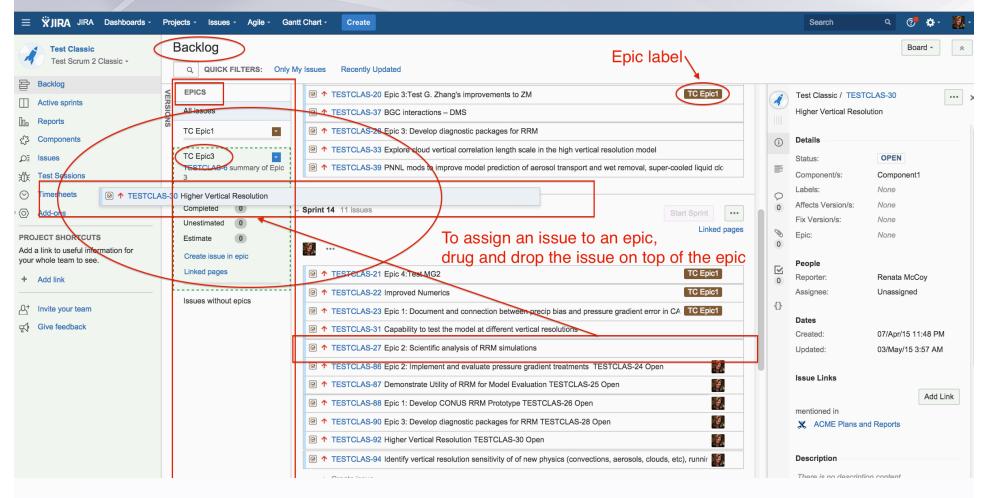




JIRA – Working with Sprints Starting a New Sprint And Moving It



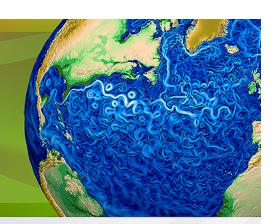
JIRA – Working with Sprints Assigning Epics, Moving Issue to a Sprint







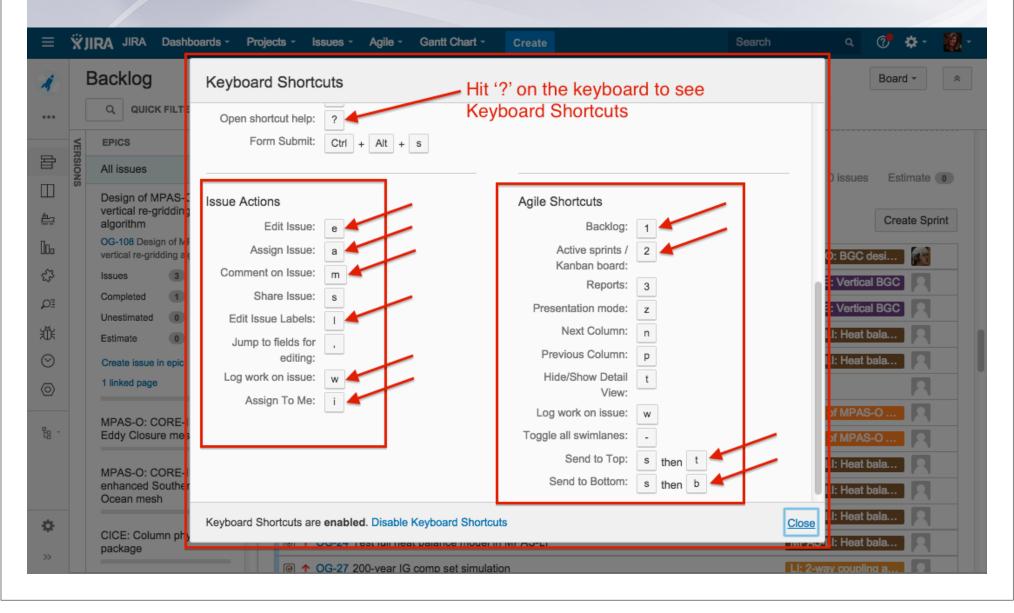




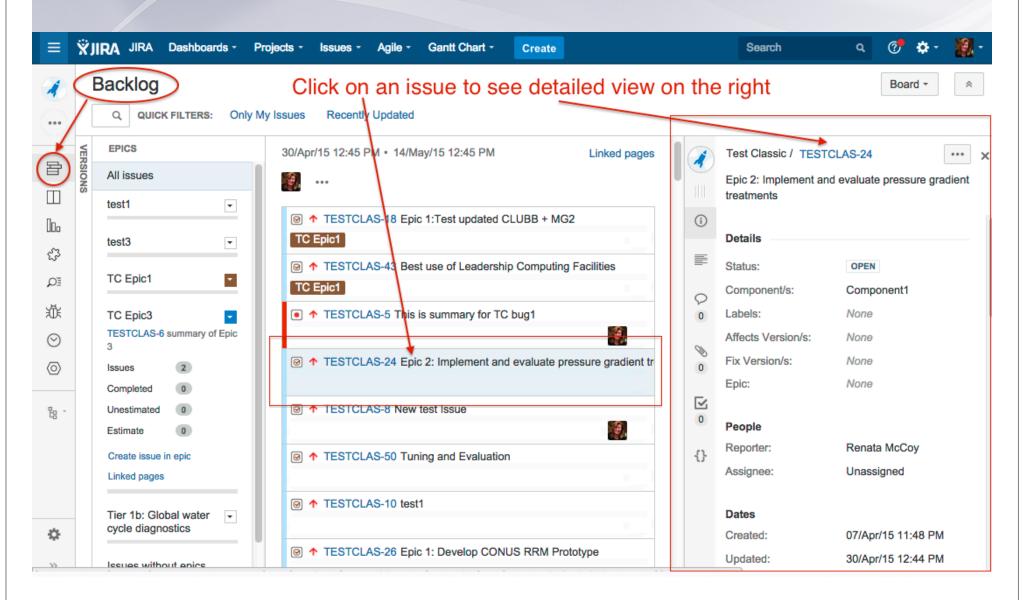
JIRA Agile – Editing Issues



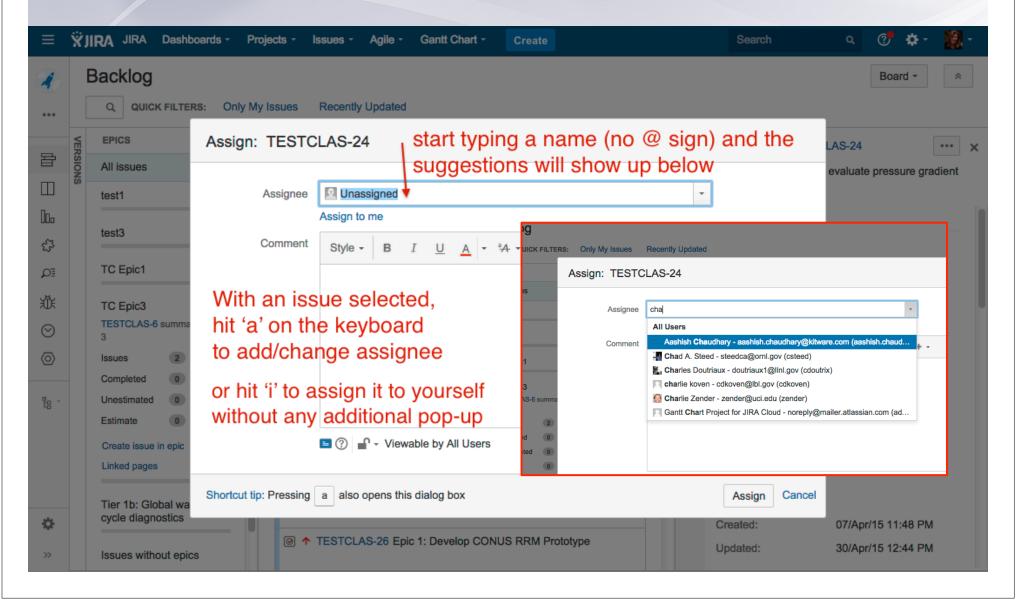
JIRA Agile - Changing metadata Keyboard Shortcuts



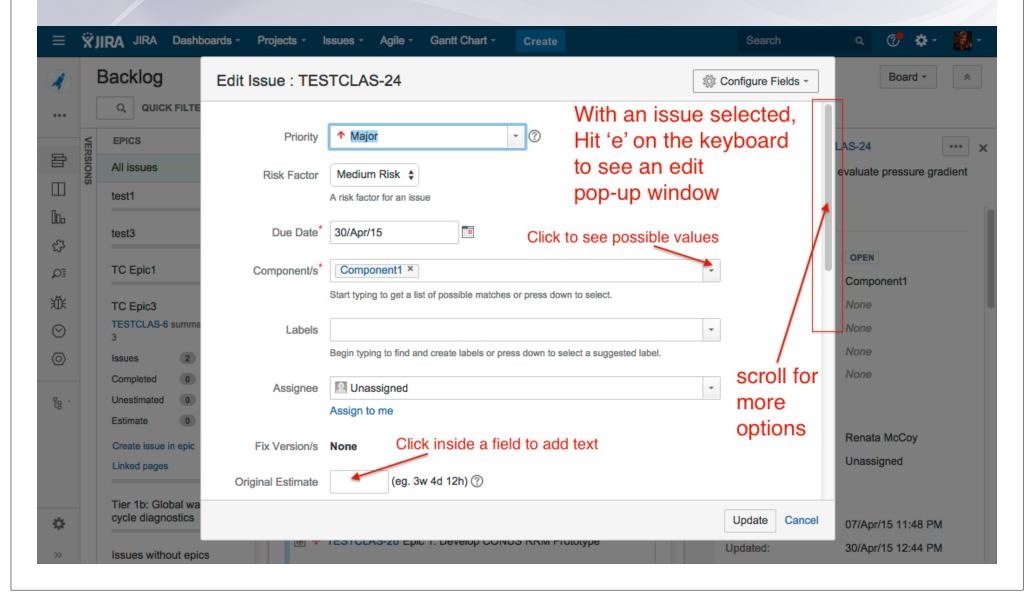
JIRA Agile - Changing metadata Detailed View of a Task



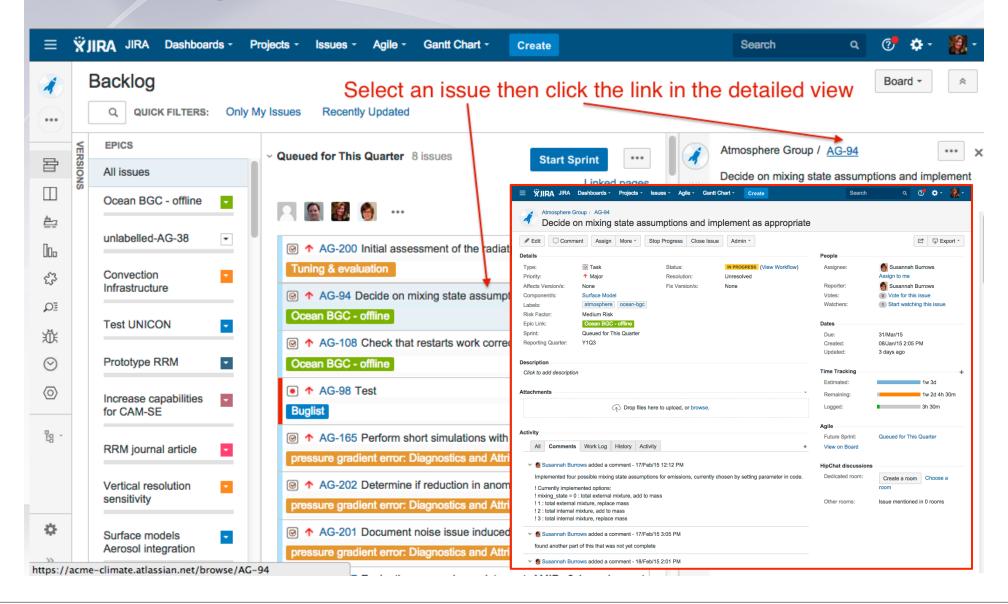
JIRA Agile - Changing metadata Add/Change Assignee – 'a' or 'i'



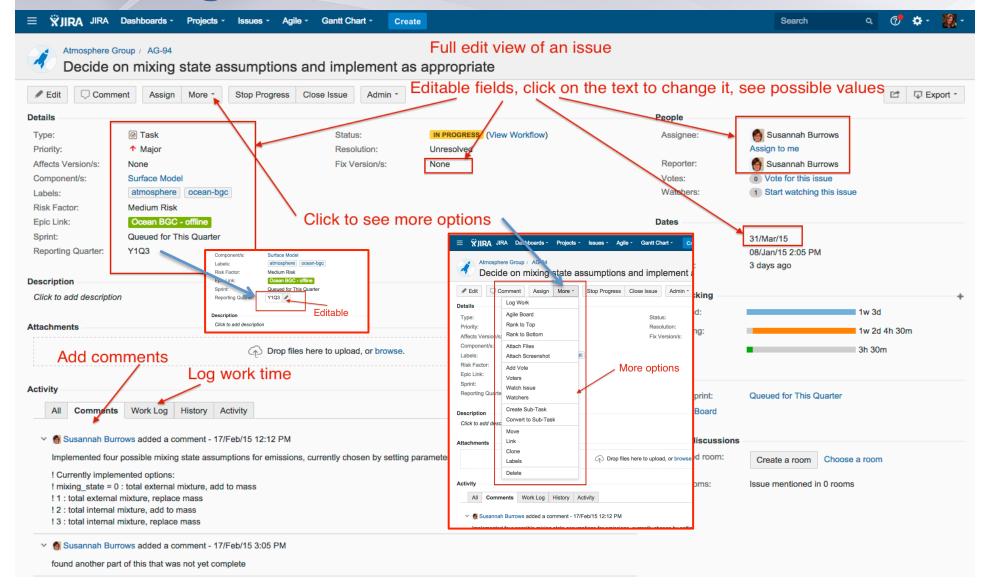
JIRA Agile - Changing metadata Editing a Task – 'e'



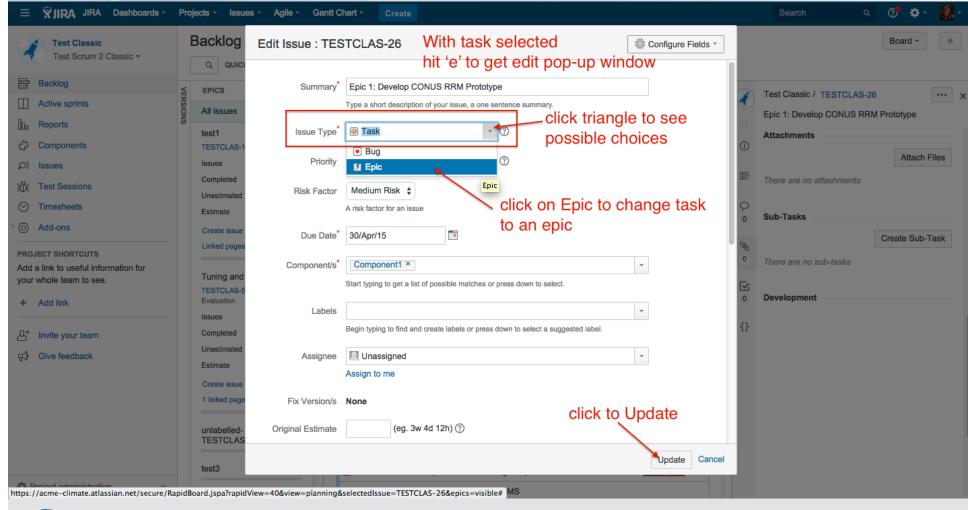
JIRA Agile - Changing metadata Editing a Task – full issue edit view



JIRA Agile - Changing metadata Editing a Task – full issue edit view



JIRA Agile - Changing metadata Changing Task into Epic #1







JIRA Agile - Changing metadata Changing Task into Epic #2

